

Haralson County Schools

Hospital Homebound Services Guidelines

Parent Acknowledgement Form

Student Name: _____ Date: _____

I _____ understand the guidelines of the Haralson County School System Hospital Homebound services program to be as follows: Failure to comply with the guidelines of the hospital homebound program will result in immediate termination of services.

- The student shall be counted present for the entire week when he or she is provided instruction by the HHB teacher for a minimum of three hours per week. A student shall be counted absent for the week when the HHB teacher's visit is cancelled by the parent/guardian. Only one attempt will be made to reschedule a cancelled/missed session.
- Sessions shall be arranged by the HHB teacher in cooperation with the parent/guardian.
- The parent, guardian, or approved adult parent designee must be present during the entire session. If an adult is not present or leaves at any time during the scheduled session, the session will be considered cancelled without notice and shall not be rescheduled.
- HHB service can be offered face to face or through approved online learning courses identified by the ESP. For online learning, the HHB teacher may facilitate the learning process, monitor assignments and provide tutoring assistance. Participation in an online course will meet the minimum requirement of three hours of HHB instruction per school week.
- If instruction is provided in the student's home, it is the responsibility of the parent/guardian to provide a safe and secure work space that is well ventilated, smoke-free, clean, and quiet (e.g., free of radio, TV, pets, and visitors). Study time between visits is expected and the student should be prepared for each session.
- If the parent is unable to provide a safe and secure work environment that is conducive to study, the LEA may designate a secondary location for HHB services.
- All applicable state mandated tests shall be administered to HHB students.
- HHB instruction shall focus on the core subjects, (reading, ELA, math, science, and social studies). Electives may be included for graduating seniors.
- HHB students will comply with the legislative requirements of **HB 400 (BRIDGE)**, **HB 713**, and **HB 186**.
- It is the student's and parent's responsibility to stay current with homework and projects.

- Hospital Homebound services end:
 - When student is released from the HHB program
 - On the projected return date on the Hospital/Homebound Services Medical Referral.
 - The licensed physician or licensed psychiatrist indicates that the medical condition has changed.
 - On the last day of school of the regular school year.
- Hospital Homebound Services will be **immediately terminated** under the following circumstances:
 - The student becomes **employed** in any capacity, **goes on vacation**, participates in **extracurricular activities**, or is **no longer confined to home**.
 - The student returns to school or is able to return to school for any portion of the school day other than to participate in state-mandated standardized testing.
 - The parent/guardian **cancels three HHB sessions** without providing 24 hours notice.
 - The conditions of the HHB service location are **not conducive for instruction, or threaten the health and welfare of the HHB teacher**.

I understand that failure to comply with the guidelines of the hospital homebound program will result in immediate termination of services for my student. I furthermore understand and acknowledge that, should HHB services be terminated due to my non-compliance with the guidelines established in this document, I accept full responsibility for the education of my child as well as any resulting academic and/or legal consequences.

Parent Signature _____ Date _____

Student Signature _____ Date _____

LEA Signature _____ Date _____